

Children's and Maternity SCN PPE Planning & Assessment Form

To be completed at the start of each project to ensure that Patient & Public engagement is considered and where appropriate used.

Team: Stillbirth Task & Finish Group

SCN Project Lead: Hilary Farrow

1. Brief Project Overview (What do you hope to achieve?)

To review the stillbirth rates and women's / families experiences across Yorkshire and the Humber and to support the development of systems and processes to reduce stillbirth rates and improve user experience.

2. Using the stages of engagement below please detail the level of Patient & Public engagement you plan to use and how this will look. If there will be no participation then please explain why you feel that PPE is not appropriate for this project.

Involving: working directly with SANDS as a member of the Stillbirth Task & Finish Group

Consulting: obtaining feedback at events from e.g. MSLC, User rep & SANDS attendance

Devolving

Placing decision-making in the hands of the community and individuals. For example, Personal Health Budgets or a community development approach.

Collaborating

Working in partnership with communities and patients in each aspect of the decision, including the development of alternatives and the identification of the preferred solution.

Involving

Working directly with communities and patients to ensure that concerns and aspirations are consistently understood and considered. For example, partnership boards, reference groups and service users participating in policy groups.

Consulting

Obtaining community and individual feedback on analysis, alternatives and / or decisions. For example, surveys, door knocking, citizens' panels and focus groups.

Informing

Providing communities and individuals with balanced and objective information to assist them in understanding problems, alternatives, opportunities, solutions. For example, websites, newsletters and press releases.

3. Explain why you have opted for this specific level of engagement and what it is you hope to achieve?

Involving: This level was agreed at the commencement of the project to include knowledge and views of a representative from SANDS who sits on the group as a service user.

Consulting: This was agreed for the stillbirth workshop to ensure service user voices are heard.

4. How do you plan to communicate with your identified PPE group following the project to thank, feedback, offer evaluation?

- Email
- Telephone
- Letter
- Through an alternative contact e.g. Voluntary Organisation PPE lead/representative.

Please add any essential contact details to the box below:

Following the project the SANDS service user representative on the group will be approached by phone or in person for feedback evaluation.

Verbal evaluation from user attendance was sought following the Stillbirth Workshop.

5. Evaluation

1. Please detail how the use of PPE measured against your expectations?

2. How did PPE benefit this project?

3. Learning the lessons – what would you have done differently, anything that could have been improved?

4. Have you provided the opportunity for service user/stakeholder evaluation? If yes how has this been conducted?

5. If yes have they identified any improvements/recommendations?