

**North East & Yorkshire Palliative and End of Life
Strategic Clinical Network
Board Meeting
18th May 2022 14:00 - 15:30
via MS Teams**

Present:	Representing:
Yasmin Khan (YK) (Chair)	Deputy Medical Director, System Improvement and Professional Standards, SRO.
Sharmin Ahmed (SA) (Minute Taker)	PEoLC SCN Administration and Support Officer North East and Yorkshire Region
Marie Hancock (MH)	PEoLC SCN Manager North East & Yorkshire Region
Deborah Penfold (DP)	PEoLC Clinical Lead, West Yorkshire ICS
Sarah Mitchell (SM)	PEoLC SCN Clinical Lead, South Yorkshire ICS and Regional SCN Clinical Lead
David Smith (DS)	Hospices NE and Cumbria ICS
Sally Napper (SN)	Hospices Yorkshire and Humber
Dani Lewis (DL)	Regional Network Manager CYP
Juliet McGillican (JM)	Health Education England
Chrissy Luff (CL)	Programme Manager, Personalised Care, North East & Yorkshire
Clair Holdsworth (CH)	Children's Hospices Yorkshire and Humber
Kathryn Dimmick (KD)	Aging Well Lead, North East and Yorkshire
John Sheridan (JS)	Regional Relationship Manager, Midland & East
Elizabeth Price (EP)	Lead Nurse for Palliative Care, BRI
Alison Featherstone (AF)	SRO, PEoLC ICS Lead, NE & North Cumbria ICS
Helen Turner (HT)	PEoL SCN Clinical Lead Humber Coast and Vale ICS
Apologies:	
Richard Barker (RB)	Regional Relationship Manager, North West, and North East & Yorkshire
Elizabeth Zabrocki (EZ)	PEoLC Project Manager, North East & North Cumbria ICS
Kathryn Hall (KH)	PEoLC SCN Clinical Lead NE and N Cumbria ICS

Item	
1.	<u>Welcome, Introductions & Apologies</u> YK welcomed everyone to the meeting. Introductions were made via MS Teams. Apologies noted as above.
2.	<u>Minutes from Previous Meeting & Actions</u> Members agreed that the previous meeting minutes were a true and accurate record with the exception that Kathryn Dimmick was in attendance at the last meeting. The minutes will be amended to reflect this. <u>Actions</u>

	No actions.
3.	<p><u>SCN Funded Project 2021/22</u></p> <p><u>First Report</u> This has been pulled into a brief report which we will circulate after the meeting. MH apologised that it did not go out in advance of the meeting but this was due to staff sickness.</p> <p>MH provided an update:</p> <ul style="list-style-type: none"> - The SCN funded a number of small projects last year including: <ul style="list-style-type: none"> • Bereavement Training for CHIPS team – NE and N Cumbria ICS • Virtual Consultations - NE and N Cumbria ICS • Multicultural Film - SY ICS • Earlier Identification Project which initially planned to use the Early Tool but t soon discovered that it identifies too many people and is not fit for purpose This is now a joint project with Sheffield and Leeds linked with a Social Finance project in Harrogate. There is one task and finish group across all three areas -SY and WY ICSs. • Advance Care Planning/Bereavement Training- WY ICS.
4.	<p><u>National Updates</u></p> <p><u>28th June SCN Meeting, London/ Baseline Data – Delivery Plan</u> JS provided an update:</p> <ul style="list-style-type: none"> - A celebration event for the “Getting into Outstanding” phase 1 projects, was held earlier this month. They are now looking at the phase 2. Further information will follow. - Workforce – workforce mapping tools produced by Midlands CSU are complete. - Commissioning -the service specification is on the NHS Futures website. There are addendums for the CYP transition, antenatal and neonatal elements of the programme. - NHS Future website, there is a section for economic evidence to support commissioners. - The Accelerated Development Programme – details will be circulated on the weekly newsletter to SCNs today. - Data and intelligence - the ICS data packs that should be going out to systems soon. - CYP CCG Match Funding elements return date extended to 31 May. - SCN Collaboration event is planned for 28th June. The booking system should be live by the end of the week. - Addressing health inequalities perspective, the NICE reports around PEO LC and Health Inequalities are published, JS will provide a link to Marie to send out. - <p>Action: JS to send link to MH to circulate.</p> <p><u>SCN Update</u> MH provided an SCN update:</p> <ul style="list-style-type: none"> - Dashboard work with Midlands CSU is progressing and will be sharing the first iteration at the <i>Lunch and Learn</i> webinar on the 15th June. The first half will be the Health Needs Assessment Toolkit and the second half will be the dashboard. - All clinical leads meeting held on the 11th May which was very well attended and productive. All the ICS leads presented their ICS project plans, there is a slide deck which MH is happy to share. - A detailed budget return for Q1 needs to be submitted to the national team by 27 May. Ian Golton has approved it.

	<ul style="list-style-type: none"> - All the workforce leads are in place, four workforce leads not aligned with each ICS, some are doing a shared role in HNY ICS and WY ICS. They will come together as one working group. - Patient and public volunteers, there is a budget of £2500 for the year. In the North East there are going to advert soon and Lynn is working with HNY ICS engagement reps. to recruit. - 12th October, inaugural conference in the planning phase. Unable to book an external venue at this stage. The focus of the conference is on health inequalities, Prof Bee Wee is the keynote speaker and then OHID will present the regional data. - Children's PEOl network- North East, two adverts have gone out for clinical leads with the interviews on the 27th June.
5.	<p><u>HEE</u> JM provided an update:</p> <ul style="list-style-type: none"> - Workforce transformation regionally - Marie and two SCN PEOl ICS workforce leads met with the HEE ICS facing teams at a speed dating meeting to share plans. Really productive meeting with good links established. - HEE will support a STAR Workshop to review the nursing workforce working in specialist palliative care services. - HEE have allocated funding to each ICS for workforce developments and there are ongoing discussions regarding their workplans. <p><u>ADASS</u> No update provided.</p> <p><u>Clinical Lead Updates</u></p> <p><u>NE and N Cumbria ICS</u> AF provided an update:</p> <ul style="list-style-type: none"> - All SCN clinical leads and Lizzy Zabrowski came together last week. A slide deck was presented with updates from NENC. Lots of shared learning and each gave an overview of how their PEOl ICS plans and where are the learning opportunities across the different ICS's. <p><u>WY ICS</u> DP provided an update:</p> <ul style="list-style-type: none"> - The programme manager with start on 21 June. - Personalised care are planning a wider development workshop at end of June. DP, EP and MH have been invited. <p><u>SY ICS</u> SM provided an update:</p> <ul style="list-style-type: none"> - In terms of operational risk, the scale of the challenges in children's palliative care in Sheffield is becoming very apparent as they have lost a consultant employed in Bluebell Wood. This was raised at the SY PEOl All age meeting has been escalated by the children's commissioners in attendance. YK mentioned that a policy paper is coming out from Ruth Mayer about community nursing soon which may impact on these discussions. <p><u>Humber and North Yorkshire ICS</u> HT provided an update:</p> <ul style="list-style-type: none"> - Workforce – subgroup formed now looking to link with WY workforce group. - Ambitions self- assessment toolkit has been circulated and they are urging people to complete it

- Lynn is focussing on patient and public engagement and is looking to recruit a rep. and to link in with ICS engagement leads.
- Personalised care workforce funding 2021/2022. – still in the process of trying to recruit to the band 7 and band 5 roles with, some interest.

CYP Y&H and NE

DL provided an update:

- Yorkshire and Humber, running the Ambitions self- assessment workshops across all ICSs
- Working on a trailer which they will share to help with the engagement of more generic services. It will be appealing to GPs, schools, and social care to help early identification of children with life-limiting conditions.

Action: DL to share link to video with members.

Hospices

DS provided an update:

- The ICS Chief Executive, Sam Allen is coming to meet with the NE and North Cumbria Hospices in June.
- In collaboration all of the NE hospices are trying to pull together a single picture of what hospices deliver and contribute collectively. This one-page story will be presented to Sam Allen and then shared mores widely.
- Data, there are two to three hospices that are keen on getting data feeds. DS stated that they can key into the new CSDS.
- Chief Executive, Eden Valley Hospice, is retiring and Julie Clayton is taking over.
- Hospice Care in Northumberland, there services are all on pause because of staffing issues however they aim to restart their services within the next two or three weeks.
- Butterwick Hospice, Chief Executive has been of sick. In terms of the adult provision at Butterwick no in-patient beds are open. Teesside, St Teresa's and XX have been able to pick up most of the inpatients but there is a real gap in children's .
- There is a potential that they will lose a significant number of children's beds in the middle of the patch, and this is a worry.
- The hospices are working with Acute Trust to explore opportunities to use winter pressures funds to work differently.
- Equality, diversity and inclusion, this is a priority for all the members. There is a real desire to do more work around people in prisons, LGBT and learning disability.
- Hospice UK- it's great to see leadership across the four nations.
- There is recognition that for hospices in particular there is a general lack of understanding or misunderstand amongst the public, about what do they do and what are they can offer.

CH provided an update:

- WY and H&NY ICSS, they have an adult and children's collaborative with all the hospice providers.
- West Yorkshire is a bit more established; they have got some way forward into the ICS in terms of trying to influence the palliative care agenda.
- They have all signed up to a manifesto and pen portraits which have some high-level data to show the collective impact of hospice care and will aim to use that collective voice. Imminent meeting between- ICS chief finance officers and hospices to try to review the disparities in provision across all the hospice children's and adults using the national specification as a validation tool.
- Similar in H&NY, a little bit behind. A network manager has been appointed to support the hospice's collaborative (all age).

	<ul style="list-style-type: none"> - Met with Sue Simonton from the ICS, Steven Eames was supposed to come to the meeting but unfortunately couldn't, again trying to raise the profile of PEO LC in a similar way. - Two new community liaison officers have been appointed, funded by a grant in Bradford. <p>SN provided an update:</p> <ul style="list-style-type: none"> - SY and WY ICCs they had a lot of changes in the senior clinical roles in hospices, the director of clinical services and director for nursing. - South Yorkshire group, discussion on looking at bereavement pathways work. - In the Rotherham area they have undertaken some analysis and every single bereavement service is full and has a waiting list. <p>[Action: MH and YK to pick up on bereavement services]</p> <p><u>Personalised Care Programme</u></p> <p>CL provided an update:</p> <ul style="list-style-type: none"> - CL will share a slide deck after the meeting. - The regional facing teams have moved from within the personalised care group, into the regional delivery teams. - North East and Yorkshire- regional lead, Joe Price underneath are four senior managers for personalised care supporting each ICS. Reporting is via the nursing Directorate up to Margaret Kitching Director Of Nursing. - National and Regional update, there is a long-term plan to increase trajectories for PCSP and PHBs. - They have a workforce ambition with trajectories which have not been met for 2 years due to Covid. - 22/23 funding allocations have been transferred out to the ICSs and went direct to the system via strategic finance. <p><u>Ageing Well Programme</u></p> <p>KD provided an update:</p> <ul style="list-style-type: none"> - KD described the three elements of the programme which all have a link to PEO LC. Target of 70% of patients who will be able to access an urgent community response within the 2 hours' time slot by the end of December. - Anticipatory care is about early intervention and prevention of deterioration and managing patients with really complex long-term conditions. - The EHCH framework clinical priorities for 22/23 include PEO LC, mental health and dementia. - The national ageing well team are developing a dashboard. - Currently a template was drafted with the seven elements of the framework, due to be reviewed in the coming months and the order of the framework may change to reflect community and primary care services. - Planning engagement sessions to engage with stakeholders to refresh those seven elements of the framework in the coming months.
6.	<p><u>Risks/Issues</u></p> <p>There were none to highlight at today's meeting.</p>
7.	<p><u>AoB</u></p> <p>There were none to highlight at today's meeting.</p>

8.	<u>Future Meetings</u> - 13 July 2022 2.00pm – 3.30pm
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