

**North East & Yorkshire Palliative and End of Life
Strategic Clinical Network
Board Meeting**

21st September 2022 14:30 - 16:00

via MS Teams

Present:	Representing:
Yasmin Khan (Chair)	Deputy Medical Director -System Improvement and Professional Standards, SRO.
Marie Hancock	PEoLC SCN Manager North East & Yorkshire Region
Alison Featherstone	Nth Cancer Alliance
Lynn Andrews	PEoLC Clinical Lead, Humber Coast and Vale ICS
David Smith	Adult Hospices North East & North Cumbria
Sam Kyeremateng	PEoLC SCN Clinical Lead, South Yorkshire ICS
Archana Soman	PEoLC SCN CYP Clinical Lead, Yorkshire & the Humber ICS
Chrissy Luff	Programme Manager, Personalised Care, North East & Yorkshire
Deborah Penfold	PEoLC Clinical Lead, West Yorkshire ICS
Jenny Wilson	PEoLC SCN Clinical & Workforce Lead, North East & North Cumbria ICS
Suzanne Gabarino-Danson	PEoLC SCN CYP Clinical Lead, North East & North Cumbria ICS
Siobhan Lendzionowski	SY ICB Representative
Apologies:	
Tracy Wright	Regional Clinical Programme Lead, Ageing Well Programme
Charlotte Goulding	PEoL Programme Manager, West Yorkshire Health & Care Partnership
Kathy Clark	ADASS
Ross Smith	PEoLC SCN CYP Clinical Lead, Yorkshire & the Humber ICS
Richard Barker	Regional Relationship Manager, North West, and North East & Yorkshire
Michelle Muir	Clinical Services Director, Saint Catherine's Hospice & PEoLC SCN Clinical Lead, Humber & North Yorkshire ICS
Clair Holdsworth	Children's Hospices Yorkshire and the Humber
Sarah Mitchell	PEoLC SCN Clinical Lead, South Yorkshire ICS and Regional SCN Clinical Lead
Helen Aspey	PEoLC SCN CYP Clinical Lead, North East & North Cumbria ICS

Item	
1.	<p>Welcome, Introductions & Apologies Introductions were made and apologies were noted as above.</p>
2.	<p>Minutes from Previous Meeting & Actions Members agreed that the previous meeting minutes were a true and accurate record. The final draft version had been circulated previously.</p> <p>Actions <u>Item 3 – Personalised Care</u> S Bottomley and Y Khan will formally write to the ICBs once all the SROs are in post.</p>
3.	<p>Personalised Care Y Khan is in the process of arranging a call with Helen Leonard, Clinical Lead for personalised care. A meeting is being organised with providers and interested clinicians to explore how they might use personal health budgets (PHBs) for children.</p>
4.	<p>National Updates M Hancock provided an update.</p> <ul style="list-style-type: none"> • Q1 returns are being analysed and feedback is due to be received on 30th September • 33 applications have been made for the CYP match funding underspend with 6 bid being accepted and 2 declined in NE and Yorks region. • The guidance recommends that ICBs undertake the Ambitions self-assessment toolkit. This has been completed for children’s services in Yorkshire and Humber and for some adult services In Humber and North Yorks ICS. The national team are conducting a pilot to see if the Ambitions self-assessment data can be collated into an electronic version using Equate and if it proves to be effective. The next step will be to establish if ICB teams are planning to complete the toolkit. • A technical handbook is expected to be published by the national team on 30th September which will support the ICB statutory guidance • Louise Potter, commissioner Sheffield place has secured a place on the national accelerated development programme <p>SCN Update There are only a few remaining places left for the inaugural conference taking place on 12th October. Presentations will take place in the morning including Professor Bee Wee and 4 workshops will be held in the afternoon. Delegates can choose 2 workshops from the following options:</p> <ol style="list-style-type: none"> 1. Compassionate Sheffield 2. Learning Disabilities LeDer 3. Transition 4. ACP in West Yorkshire <p>The September Lunch & Learn on patient experience was cancelled due to the national mourning period for Queen Elizabeth II and is rescheduled for February. The next webinar will take place on 19th October with Sue Bottomley presenting on ICB guidance, national service specifications, commissioning and contracting approaches. CEOs and SROs from the ICBs have been invited. This webinar will be recorded and placed on the SCN website.</p>

	<p>Funds of £100k have been made available and a template has been circulated to assist with the submission of bids. We aim to support implantation of the National PEOl Delivery plan, Ambitions and the ICB PEOl plans. Y Khan, M Hancock and an independent member from outside of our region will sit on the bid review panel.</p> <p>Phase 2 of the Midlands CSU dashboard is now complete. It is accessed via Aristotle. The data in the dashboard includes admission rate, length of stay, if the people who died were on a palliative care register. Discussions are taking place about phase 3 which we will be part-funding. A pilot site has already been set up in the Midlands that utilises hospice data but no GP data to date.</p> <p>We will be going back out to advert for SCN Clinical Lead for SY ICB to replace S Mitchell when she steps down from the role at end of Oct.</p>
5.	<p>HEE</p> <ul style="list-style-type: none"> • Lunch and Learn November organised with regional HEE colleagues - Opportunities in Apprenticeships and Nursing Associates for PEOlC employers • HEE Star workshop now on Monday 17th October, focusing on solution-finding for the specialist palliative care workforce <p>Action: MH to circulate information on the Lunch and Learn sessions. Completed.</p> <p>ADASS No update available.</p> <p>Ageing Well Programme An update will be provided at the next meeting following the refresh of the framework.</p> <p>Action: YK agreed to circulate details of the Falls conference</p> <p>Updates</p> <p><u>NE and N Cumbria ICB</u></p> <ul style="list-style-type: none"> • DNACPR best practice guidance has been produced • Meeting was held with NE and NW Ambulance Services to look at shared understanding of DNACPR and data collection. As a result, the NW Ambulance Service will be attending the NE and N Cumbria PEOl network meetings • Work is progressing on the workforce mapping tool in N Cumbria. Currently mapping all services to explore how they can be benchmarked • A strategic meeting for North Cumbria services is to be arranged to discuss collaboration and preparation for future bids should any short notice funding become available • The celebration event was cancelled due to the death of the Queen and will be rescheduled for a later date <p><u>WY ICB</u></p> <ul style="list-style-type: none"> • Developing a WY ICB PEOlC programme plan for 2022-26 which will be discussed at our September Board meeting. A paper on how to develop a WY PEOlC vision relating to the statutory guidance will also be presented • Meeting with the commissioners from each place to understand PEOlC structures in each place

- Arranging meetings with other ICB programme leads, such as leads for children and young people, harnessing the power of communities (VCSE), improving population health and ageing well, to support collaborative working
- Arranging visits to the hospices across West Yorkshire and developing plans to produce a series of blogs relating to these visits
- Reviewing the development of a toolkit for advance care planning and bereavement and reviewing advance care planning and bereavement training

SY ICB

- Discussions being held around the commissioning exemplar funding with place based commissioners.
- A few more ECHO sessions to take place. There is an opportunity to extend the ECHO project to the end of the year however more partners are needed to work with A Soman and the team at St Luke's to ensure the sessions continue. If this is not possible, there is the possibility that ECHO could fill some training and education gaps

Action: MH and DS to ask clinical leads/hospice collaboratives if they would like to be involved

HNY ICB

- The Getting to Outstanding project has commenced. NAVIGO will be undertaking a project to look at EoL support and services for people with severe dementia. There is a local unit opening to repatriate people from around the country
- H Turner is working with C Rock around workforce
- We have appointed to the band 7 post and are in the process of appointing a band 5
- M Hancock and L Andrews are currently interviewing for lay representatives
- Yvonne Elliott has been appointed as SRO

Action: link up with the virtual ward team at the next Board meeting and ensure PC is considered in all virtual wards.

There is currently no guidance for what is expected of the SRO role for PEOl in an ICB.

Action: MH to ask the national team for advice regarding the role.

CYP

- The ICB has produced a draft strategy which R Smith circulated for comment
- A WY CYP PEOl steering group is due to meet and will focus on ACP sharing. Discussing with LTHT if they are able to provide a platform for the ACP onto which it could be uploaded and shared
- Weekly meetings are taking place with hospices and Bradford teams
- A regional palliative care conference was held in Wetherby on 20th September with 80-90 attendees funded by the SCN.
- Linking with St Martins for a 24/7 advice line to enable them to liaise with other agencies across the region

Hospices

- Workforce issues include - NENC employ 1200 people of which $\frac{2}{3}$ are clinical, a portion of the workforce are volunteers and it is unlikely that the number of volunteers post COVID, will recover

	<ul style="list-style-type: none"> • There is a major issue around sustainability – some hospices will be insolvent so there is a real need to keep raising the profile to ICBs
6.	<p>Risks/Issues</p> <p>Transition of the Yorks. and Humber Children’s PEOl network – the network will close on 30th Sept. Handover with the network manager Davina Hartley is pending.</p>
7.	<p>AOB</p> <p>EPACS – concepts in SNOMED code needs to be updated and should be published by the end of October.</p> <p>M Hancock is working on a template to capture the 24/7 service mapping data, once collated, it can then be shared with the ICB SROs. Monica Pratt from the national team will be collating the results.</p>
	<p>Future Meetings</p> <p>23 November 2022, 2.30pm – 4pm</p>

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