



North East & Yorkshire

Palliative and End of Life Care Strategic Clinical Network

North East & Yorkshire Palliative and End of Life

Strategic Clinical Network

Board Meeting

15th July 2021 14:00 - 15:30

via MS Teams

FINAL DRAFT

Present:	Representing:
Richard Barker	Regional Relationship Manager, NHSE&I
Alexa Clark	Palliative and End of Life (PEoLC) Strategic Clinical Network (SCN) Regional Lead and Clinical Lead, NE & North Cumbria ICS
Dr Graham Cooper (Guest Speaker)	Regional Medical Examiner, NHSE/I
Alison Featherstone	SRO, PEoLC ICS Lead, NE & North Cumbria ICS
Ian Golton (Chair)	Deputy Director, North East & Yorkshire (NE&Y) Clinical Networks, NHS E/I
Marie Hancock	PEoLC SCN Manager NE&Y
Davina Hartley	CYP Network Manager, Yorkshire and the Humber
Kate Holliday	Health Education England North East & Yorkshire
Kerry Jackson	Yorkshire and Humber Hospices
Emma Johnson	CEO, St Leonards Hospice and Chair of
Suzanne Kite	SCN PEoLC Clinical Lead West Yorkshire & Harrogate ICS
Sam Kyeremateng	SCN PEoLC Clinical Lead, South Yorkshire & Bassetlaw ICS
Sarah Mitchell	SCN PEoLC Clinical Lead, South Yorkshire & Bassetlaw ICS
Michelle Muir	SCN PEoLC Clinical Lead Humber Coast and Vale ICS
Deborah Penfold	SCN PEoLC Clinical Lead West Yorkshire & Harrogate ICS
John Powell	ADASS.
Charlotte Rock	SCN PEoLC Strategic Network West Yorkshire & Harrogate ICS
John Sheridan	SCN PEoLC Clinical Lead, NE & North Cumbria ICS
David Smith	Hospices NE and Cumbria
Apologies:	
Yasmin Khan	Deputy Medical Director -System Improvement and Professional Standards
Adrienne Moffett	Project Manager Radiotherapy, Cancer Alliance North East & North Cumbria
Susan Picton	PEoLC Clinical lead, Yorkshire and Humber Children's Palliative Care Network
Emma Simpson	Children's Palliative Care Network NE & North Cumbria
Jocelyn Thompson	Children's Palliative Care Network NE & North Cumbria

Item	
1.	<p>Welcome, Introductions & Apologies</p> <p>Apologies were noted as above. A number of new members were introduced.</p>
2.	<p>Minutes from Previous Meeting & Actions</p> <p>Members agreed that the previous meeting minutes were a true and accurate record.</p> <p>Actions</p> <ul style="list-style-type: none"> • All completed with exception of a risk register to be produced for this Board. Main agenda item 6. [Action: MH completed]
3.	<p>Regional Medical Examiner- Presentation</p> <p>The system took 2 years to establish and is funded by the Department of Health and Social Care (DHSC). The focus is to scrutinise deaths from acute trusts to agree an accurate form of words on death certificates and to improve standards of care. There are 21 Medical Examiner (ME) offices across the region and by Q3 we expect to be scrutinising 100% of acute deaths.</p> <p>Scrutiny of community deaths has now commenced using the same process as that of the acute trusts. The DHSC are providing additional funding for this work. The trusts will be contacting the CCGs and hospices as they are expanding the ME services into the community. The challenges are likely to be access to records and information governance issues.</p> <p>This process is for adult deaths only at this stage recognising there is already a process in place for paediatrics and cot death.</p> <p>Barnsley ME office is currently piloting a process with their hospice and once complete, we aim to roll this out to other offices.</p> <p>S Mitchell stated that Sheffield had been a pilot site for the ME process for 9 years which has resulted in valuable learning opportunities and positive examples. The GP who participated in this pilot and Graham will be invited to feedback on developments at a future Board meeting. [Action: SM and forward agenda]</p>
4.	<p>ICS Updates</p> <p><u>National R Barker</u></p> <ul style="list-style-type: none"> • The Clinical Excellence Steering Group has been established and the regional clinical leads are members. • The National Data Dashboard stage I expected July 28th. • An announcement is due to be made this week around additional CYP non-recurrent funding. • 2 new Relationship Managers have been recruited. <p><u>ICS (Adults)</u></p>

NE & N Cumbria

- Succession planning is being carried out. K Hall and J Sheridan have been recruited to replace A Clark who will step down at end Sept.
- The ICS PEO L Group have decided not to introduce ReSPECT as *Deciding Right* is already embedded. This will be reviewed in 2 years or before if there is a national steer.
- Digitisation of records is an ongoing process
- The Symptom Control Guidelines are being updated for NENC and Y&H Symptom Control Guidelines will be considered as part of the review process. This will begin the alignment process for one set of regional guidelines by 2023.
- Chief Executives of Hospices in the NE have been discussing workforce issues which are a result of many staff having to self-isolate due to Covid. Financially, the additional government funding in 2020/21 helped to support hospices. This funding has now ceased.

S Yorkshire & Bassetlaw

- 3 primary care leads have been appointed to support the exemplar work.
- The Standards for PEO L are being rolled out.

Humber Coast & Vale

- Reviewed the WYH DNACPR tools and exploring if these can be used to carry out a baseline audit.
- A *case of need* has been drafted to support funding from the ICS for 1 PA of clinical lead time and a band 6 project support WTE.
- The Vale of York and North Yorkshire EoL merged groups are holding their first meeting on 17th August.
- Clinical Professionals Forum 17th September, M Muir and M Hancock will be attending.
- M Muir will also be attending the Hull and East Riding EoL group.
- The 7 hospices are forming a collaborative in an effort to work smarter.

W Yorkshire & Harrogate

- D Penfold and S Kite are replacing C Rock who will be stepping down at the end of July.
- Workforce- Conducting a scoping exercise across WY&H on diversity in the EoL workforce.
- PEO LC Workforce Group aim to produce a career framework which will be shared once complete [**Action D Penfold and S Kite**]
- The Yorkshire Ambulance Service (YAS) is making changes to their response system which will affect calls for EoL issues.
- Experiencing issues with supply of 3rd generation T34 McKinley syringe drivers - alternatives are being discussed including the Micrel pump. [Action; R Barker to feedback to National Team].
- Three accelerator projects being conducted in Leeds. K Jackson suggested inviting the organisers to present at a future board meeting [**Action K Jackson and M Hancock completed**].

C&YP

Yorkshire and Humber

- A number of projects are underway: scoping CYP workforce, Y&H Exemplar work and SYBL CCGs collaborating- match finding.

	<ul style="list-style-type: none"> • ECHO programme launching on 17th September. • Annual conference on 22nd September with a focus on neurology and neuro disability. SCN funded. • Carrying out Respiratory Syncytial Virus (RSV) surge planning • Ambitions PEOl Self-assessment Tool has been completed across the 4 ICSs • Two SCN clinical leads have been appointed. <p>NE & N Cumbria</p> <ul style="list-style-type: none"> • No changes to report- e mail from E Simpson.
5.	<p>SCN Priorities</p> <p>Budget On track and currently funding clinical leadership, small projects and training for new CNSs.</p> <p>Patient Voice – Paper C. M Hancock worked with colleagues in the Northern Cancer Alliance to produce paper C. Members were asked for their comments - the role of hospitals will be included. With this amendment, the draft document was approved</p> <p>CQC DNACPR Report Ministerial Oversight Group met in June 2021. A working group will be established which Prof. Bee wee and Sue Bottomley will attend to represent NHSE PEOl National Team. Discussion took place around finding an audit tool that was suitable for use across the region. The audit tools developed by WYH only require some minor amendments to make them suitable. All agreed that further discussion was needed. [Action: Clinical leads to discuss at next meeting].</p> <p>PEOl Needs Assessment/Gap Analysis The Midlands Clinical Support Unit mortality data presentation did not provide sufficient data to be considered as a useful PEOl Needs Assessment. A task and finish group has been established to discuss next steps- First meeting will be held on 20th July. PHE and regional data analysts have been invited plus a number of the SCN clinical leads and D Smith. Any member wishing to raise a question or join the group are asked to contact M Hancock.</p> <p>Personalised Care Funding has been given to the ICSs for personalised care and there is potential for some of it to be spent on PEOlC. Introductory e mails from regional personalised care colleagues to the SCN clinical leads will go out next week. [SCN Clinical leads to follow up].</p> <p>Workforce</p> <ul style="list-style-type: none"> • C Rock has been working with HEE on some initiatives. The career framework is being piloted on band 6 and 7s to determine if it can be utilised by more senior staff in the future • 25 new CNS awaiting ECHO project training. The SCN has agreed to fund an additional cohort in 2021/22 with a specific focus on increasing participation from NE and N Cumbria.
6.	<p>Risks/Issues</p> <p><u>Workforce</u></p>

	The PEOl workforce is exhausted and with numbers of Covid cases increasing and the number of Covid admissions increasing this pandemic is not over. M Hancock to continue reporting workforce issues to the national team.
7.	<p>Any Other Business</p> <p>Carers Needs Assessment Tool (CSNAT). A Clark and M Hancock met with the researchers who developed the Carers Needs Assessment Tool (CSNAT). There are issues with coding this intervention on GP systems. If the patients and the carer are in different GP practices this is also an issue in terms of data sharing and consent. To be discussed at the September Board meeting. [Action: forward agenda]</p>
8.	<p>Future Meetings</p> <ul style="list-style-type: none"> • 23rd Sept 10:00 – 11.30 via MS Teams • 25th Nov 09.30 – 11:00 via MS Teams

Future Agenda Items

ToR review Sept 2021

CSNAT Carers Needs Assessment Tool Sept 2021

Medical Examiner Graham Cooper and Sheffield GP from Medical Examiner pilot site. Date TBC