

North East & Yorkshire Palliative and End of Life

Strategic Clinical Network

Board Meeting

19th January 2022 14:00 - 15:00

via MS Teams

Present:	Representing:
Yasmin Khan (YK) (Chair)	Deputy Medical Director -System Improvement and Professional Standards
John Powell (JP)	ADASS, National Programme Board Rep.
Marie Hancock (MH)	PEoLC SCN Manager North East & Yorkshire
Sharmine Ahmed (SA) (Minute Taker)	PEoLC SCN Administration and Support Officer North East and Yorkshire
Adrienne Moffet (AM)	Northern Cancer Alliance Delivery Manager
Michelle Muir (MM)	PEoLC SCN Clinical Lead Humber Coast and Vale ICS
Sarah Mitchell (SM)	PEoLC SCN Clinical Lead, South Yorkshire & Bassetlaw ICS
Susan Picton (SP)	PEoLC Clinical lead, Yorkshire and Humber Children's Palliative Care Network
Helen Turner (HT)	PEoL SCN Clinical Lead Humber Coast and Vale ICS
Kathryn Hall (KH)	PEoLC SCN Clinical Lead NE and N Cumbria ICS
Charlotte Rock (CR)	Workforce lead for PEoLC WYH ICS
Clair Holdsworth (CH)	Workforce lead for PEoLC WYH ICS
Sally Napper (SN)	Hospice Rep. Yorkshire and Humber ICSs
Dani Lewis (DL)	Regional Network Manager CYP
Lucy Lowery (LL)	PEoL SCN Clinical Lead, North East & North Cumbria ICS
Suzanne Kite (SK)	PEoL SCN Clinical Lead, West Yorkshire and Harrogate ICS
Juliet McGilligan (JM)	HEE
Apologies:	
Kerry Jackson (KJ)	Yorkshire and Humber Hospices
David Smith (DS)	Hospices NE and Cumbria
Deborah Penfold (DP)	PEoLC Clinical Lead, West Yorkshire and Harrogate ICS

Item	
1.	<u>Welcome, Introductions & Apologies</u> Apologies were noted as above.
2.	<u>Minutes from Previous Meeting & Actions</u> Members agreed that the previous meeting minutes were a true and accurate record. The final version of these had already been circulated around the Group. If any further amendments are required, please send a request to sharmine.ahmed2@nhs.net

	<p><u>Actions</u> No actions to pick up in the minutes</p>
3.	<p><u>Workforce Presentation</u></p> <p>Presentations by Charlotte Rock. The slides will be circulated with the meeting minutes.</p>
4.	<p><u>National Updates</u></p> <p><u>Non Covid- ACP principles, PACE</u> MH provided a National update:-</p> <ul style="list-style-type: none"> - The advance care planning principles are expected to go through the publication process within NHS England late Jan, so they would see them next month. - In terms of PACE, which is the patient experience work, expressions of interest came out before Christmas. The final decision hasn't been made due to the manager in the national team in currently off sick. - There is a national update slide deck which will be circulated afterwards, this focuses on the level 4 letter coming out beginning of December. In terms of Hospices, any bids against the grant has been very difficult. - West Yorkshire and Harrogate Hospice collaborative have approached their discharge lead. There is a follow- up meeting tomorrow. - The Grant funding focuses on bed capacity, inpatient community contacts and 24/7 advice line. Two bids have been submitted however both have been rejected. The 1st bid was rejected on the bases on cost per bed and the 2nd bid was rejected on bed capacity as this is part of core funding. They has been a subsequent conversation with the panel lead and there will be a resubmission of bid 2. - Reports that need to be submitted to the national team in Jan include- the data and metrics template, which is already done, maturity matrix which has been submitted and Ops Board template needs to be submitted by Friday. <p><u>SCN Update</u> MH provided an SCN update:-</p> <ul style="list-style-type: none"> - We need to recruit some more clinical leads. In HCV the 3rd advert is out and there is an interest from a Palliative Care Consultant and a GP. West Yorkshire and Harrogate advert to replace Suzanne, who is going to step down at the end of March, and will be taking that to the WYH PEOl meeting at beginning of February. North East and N Cumbria Lucy Lowery is stepping down as she's expecting a baby which is wonderful news. The advert for that position will be going out soon. - In terms of the budget, MH met with new finance lead Carl, this week. MH has provided all the information on clinical lead costs, project bids and conferences. Carl will reconcile. Data and Metrics additional funding of £38K in Oct 2021 has not been spent. MH had a really good meeting with the Midlands CSU yesterday who looks like they will take on the data and metrics reporting requirements. - No money has been spent on the Lay Rep Members, but they are looking to recruit and to have them in post for early next year. - Around £50k is still in the pot plus the £38K for the Data and Metrics. <p><u>New CYP Network Manager</u> Dani Lewis new in post and is leading in NE and N Cumbria ICS. Dani is funded 3 days a week by the SCN and 2 days from the Y&H children's network.</p>

	<p>Dani provided an update:-</p> <ul style="list-style-type: none"> - North East and Yorkshire Humber working well. Developing the network in the North East. - The NE Chair Emma Simpson is stepping down from End March. Dani will support recruitment of a new clinical lead by EoL. - In Yorkshire and Humber workstreams are progressing. Looking at recruiting parent patient reps. at a draft stage and hoping to have the first meeting in March. They have few families being recruited. There are 12 families in total across the whole of the Yorkshire Humber so they should get good representation from the different areas. - They are moving forward with the Leeds Palliative Care Team. They have the nursing post and the psychologist. The consultant advert has gone out and they have got funding for a social worker and a specialist ?? This week the ACP nurses has just started which is looking good for the region and CYP.
5.	<p><u>Risks/Issues</u></p> <ul style="list-style-type: none"> - MH stated that they had some feedback from the Hospices. There is a significant pressure on Hospices and concerns regarding refunding levels for next year. There are ongoing conversations with CCGs and the offer of support from the network. - YK stated that she is not completely sighted on the complexity of hospice funding apart from the fact it is very complicated and not particularly stable. There are quite a lot of concerns regarding how the funding streams will work as we move to ICS and CCGs cease to be statutory bodies. YK fed back from a meeting yesterday- contracts next year will be with CCGs from 1 April. ICSs will not become statutory bodies until 1 July 2022. The main concern is how the funding arrangements will sit post 1 July. One of the big issues is the inequality of provision of palliative and end of life care across the ICSs. - MM stated that there is growing pressure coming from their external partners pushing them to try to increase capacity to get a better through input of patients. The hospice grant is confusing, and this is creating some tension between people that usually work well together. - SN stated the issue that there is a piece of qualitative research that Marie Curie are leading around benchmarking and baselining out of hours provision. They are hoping to report later in the summer. This could potentially influence looking at equity across the patch. - KH stated that they are thinking about undertaking a population health needs assessment. MH advised that the SCN are developing a needs assessment toolkit and are expecting it to be ready by May. In the conversation with the Midlands CSU yesterday this was mentioned in the context of potential work for next year. The national team are trying to commission from one CSU and then built that relationship so it an ongoing program of work and not just spending a little bit of underspend her and there. It will be better to take the toolkit and to run it across the 4 ICS depending available funding. <p>Action: add hospice funding/pressures to risk register</p>
6.	<p><u>Any Other Business</u></p>

	A big thank you to John Powell, ADASS rep., who is stepping down. Yasmin acknowledged all of his support and contributions to the development of the network and to Marie in particular.
7.	<u>Future Meetings</u> <ul style="list-style-type: none">- 30th March 2022 2.00pm – 3.30pm- 18th May 2022 2.00pm – 3.30pm- 20th July 2022 2.00pm – 3.30pm