

Senior PWP Network

Terms of Reference

Name of Group:	Yorkshire and the Humber Senior PWP Network
Reports To and Accountable To:	Yorkshire and the Humber IAPT Providers Network
Values and Principles of the Network	<p>The forum will:</p> <ul style="list-style-type: none"> • Listen to others • Be open and honest • Be supportive to one another • Be non-judgemental • Share information, learning and best practice • Embrace innovation. • Maintain confidentiality • Benefit the population of Yorkshire and the Humber.
Purpose and Aims:	<p>Purpose</p> <p>The purpose of the Yorkshire and the Humber IAPT Senior PWP Network is to provide a forum for Senior PWPs in the Yorkshire and Humber region to meet and share good practice and areas of innovation. This will enable the development of the Senior PWP role, which will contribute towards improving IAPT services and improving quality of patient care.</p> <p>Aims</p> <ul style="list-style-type: none"> • To understand and address local and regional level topics that link to national IAPT initiatives relating to the role of the Senior PWP. • Contribute to research at Step 2. • Consider regionally identified training needs and areas of development for the Senior PWP role. • To link with other regional and national IAPT Networks, including the Senior PWP Network in the North West and the IAPT Providers Network, to share good practice, exchange ideas and support local and national training events. • Linking to the national IAPT KPIs the Network will share ideas, good practice and innovative ways of working to influence improvements in the service and patient care. • Acquire knowledge and skills in relation to leadership and develop best practice guidance on leadership in the Senior PWP role. • Develop enhanced communication within the Senior PWP Network – including an online forum, webinars, WebEx etc.

	<ul style="list-style-type: none"> • Reports Network activities up into the Yorkshire and the Humber IAPT Providers Network.
Membership:	<p>The Network will have a membership model whereby membership is by invitation to all identified Senior PWP's in the Yorkshire and the Humber region.</p> <p>Line Manager approval must be sought to attend the Network meetings.</p> <p>In services where a Senior PWP post is not in existence a membership invitation will be extended to a PWP as identified by the relevant Service Manager.</p>
Working Methods of the Network:	<p>The Network would encourage a shared learning approach, which involves:</p> <ul style="list-style-type: none"> • The network will include group discussions to share experiences and learning. • Topics for the agenda will be generated by members of the network and will be guided by current and relevant topics. • The network would encourage active participation. • Between meetings membership will be invited to contribute to, and participate in, network projects and workstreams. This will be conducted via a variety of media including an online forum to build momentum on projects/workstreams and share learning.
Frequency Of Meetings:	<p>A face to face meeting will be held once per quarter for half a day. Between meetings an online forum or WebEx can be used to ensure contact is maintained.</p>
Location of Meetings:	<p>The Network meetings will initially be held at an agreed venue central in Yorkshire and the Humber, with an option to review.</p>
Chair:	<p>The Network will initially be chaired by the Yorkshire and the Humber Clinical Network to ensure impartiality and allow all Senior PWP's to contribute to discussions. However, this is open to review at a future date.</p>
Serviced By:	<p>The Network will be serviced by the Yorkshire and the Humber Clinical Network who will provide support with the administration of the agenda, minutes etc.</p>
Sharing of Information/Resources, Communications and Confidentiality	<p>There is an expectation that information will be shared within the network but all attendees must be mindful of the commissioning landscape and ensure confidentiality of discussions and information shared is upheld.</p> <p>Information and Resources will be communicated to members electronically, as administered by the Yorkshire and the Humber Clinical Network.</p> <p>When sharing documents, members should make it clear if there is a</p>

	restriction as to: <ul style="list-style-type: none">○ Circulation of the documents beyond the forum○ Copyright/use of the documents
Review and Evaluation:	Each meeting will be evaluated via a questionnaire and an annual review of the network, to assess the relevance and value of its work, will be conducted.